

ACTIVE MEMBERSHIP RENEWAL APPLICATION
FOR MEMBERSHIP YEAR 2011
EL PASO PARALEGAL ASSOCIATION, INC.

NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

HOME TELEPHONE: _____

EMPLOYER: _____ AREA OF LAW _____

OFFICE ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

WORK TELEPHONE: _____ FAX NUMBER: _____

E-MAIL: _____

PREFERRED MAILING ADDRESS: HOME: _____ OFFICE: _____

*****MEMBERSHIP PERIOD IS JANUARY TO DECEMBER*****

RENEWAL MEMBERSHIP FEE: \$40.00 (\$25.00 fee will be assessed on returned checks)

Please make check payable to EPPA and return to the address listed below:

Bonnie Concha
Vice-President of Membership
El Paso Paralegal Association (EPPA)
Volk, Poulos & Coates, LLP
5915 Silver Springs Dr., Bldg. 1
El Paso, Texas 79912
(915) 760-5151 Tel
(915) 760-5252 Fax
E-mail: Bonnie@vpclaw.com

EL PASO PARALEGAL ASSOCIATION, INC.
An Affiliate of the National Association of Legal Assistants

ATTORNEY-EMPLOYER ATTESTATION FORM

To be completed when the applicant:

1. Has successfully completed a voluntary specialty certification examination administered by the Texas Board of Legal Specialization and currently working under the direct supervision of a duly licensed attorney (see section 4.02 for the definition of paralegal); or
2. Has successfully completed the voluntary certification examination given by the National Association of Legal Assistants, Inc., plus one year of employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
3. Has a bachelor's or higher degree in any field plus one year of employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
4. Has successfully completed ABA approved program of education and training for paralegals plus one year employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
5. Has successfully completed a paralegal program consisting of a minimum of (60) semester hours (or equivalent quarter hours) of which fifteen (15) hours are substantive legal courses plus one year of employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
6. Has successfully completed a paralegal program consisting of a minimum of fifteen (15) hours of substantive legal courses plus two years of employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
7. Has a minimum of three (3) years of employment experience as a paralegal currently working under the direct supervision of a duly licensed attorney; or
8. Is self-employed on a freelance basis, so long as the applicant is involved in the generation of substantive legal work that otherwise would be performed by an attorney. The applicant must be performing such work under the ultimate direction and supervision of a duly licensed attorney plus have a minimum of five (5) years employment experience as a paralegal.

ATTESTATION

I hereby attest that _____ is employed by me and is recognized as a paralegal as defined below. I further attest that applicant has been employed by me since _____ / _____ (month/year) and is recommended for active membership in the El Paso Paralegal Association, Inc.

Attorney Signature

Bar Number: _____

Firm name, address and telephone number:

4.02 Definition of Paralegal: A legal assistant or paralegal is a person qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity who performs specifically delegated substantive legal work, for which the lawyer is responsible. (Adopted by the ABA in 1997)